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THE AIR FORCE  
 WILLOTT LOGISTICS CENTER (AFMC)

64-10  
 Part 45  
 Broughton  
 12 Nov 99

15 May 1998

MEMORANDUM FOR SEE DISTRIBUTION

FROM: WR-ALC/CD

SUBJECT: DMAG Control of Access to Department of Defense (DOD) Materiel by Defense Contractors

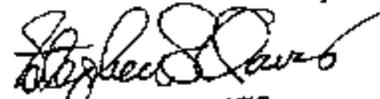
1. This memorandum reiterates DOD and Air Force policy regarding Government Furnished Materiel (GFM) stated in HQ AFMC/LG memorandum dated 1 July 1997 (attachment 1) and the Office of the Assistant Secretary of Defense memorandum dated 14 June 1993 (attachment 2). Department of Defense and Air Force policy states that contractors will furnish all materiel required for the performance of government contracts. However, the government can furnish materiel to a contractor when it is determined to be in the best interest of the government by reason of economy, standardization, expediting production or other appropriate circumstances. WR-ALC/FM issued a memorandum dated 25 July 1997 (attachment 3) instructing all product directorates (PDs) to comply with these directives. To date, we are not complying with these directives. All PDs are to comply with these directives starting with all new purchase requests (PRs).
2. If the decision is made to authorize GFM, the following procedures will be strictly followed:
  - a. The purchase request (PR) will include proper justification for authorizing GFM to a contractor.
  - b. This justification will be signed by the equipment specialist and retained in the PR package.
  - c. In addition to the signed justification, a list of GFM by National Stock Number (NSN) and quantity authorized will also become part of the PR package.
  - d. Items authorized as GFM will also be identified by NSN, PN/CAGE code, nomenclature, and quantity in an attachment to the contract appendix "B."
3. The seller production management specialist (PMS) is the key person for obtaining an accurate requisitioning system. The PMS must take action to establish the NSN and authorized quantities in the DO34A and the Federal Stock Class (FSC)/Materiel Management Aggregation Code (MMAC) in the H075C. The strength of the NSN/FSC/MMAC edits to prevent contractors from requisitioning unauthorized materiel depends upon proper identification of authorized materiel in the above systems and the contract appendix "B."



4. For workloads which require large amounts of GFM and for which the above procedures would create an undue hardship on all involved, a waiver can be requested. All requests for waiver will be processed through the product directorate and approved by FM and myself prior to being forwarded to the Assistant Deputy, Assistant Secretary of Defense for Materiel and Resource Management Policy, ASASD (Logistics) MRM through HQ AFMC/LGI.

5. To ensure compliance with the above, this requirement will be added to the Contract Repair Team checklist.

6. The point of contact is Mr. Ken Robinson, FMLMC, extension 62504, email [robinsok@wrdis1.af.mil](mailto:robinsok@wrdis1.af.mil).

  
STEPHEN L. DAVIS  
Executive Director

Attachments:

1. HQ AFMC/LG Memo, 1 Jul 97
2. OSD L/MRM Memo, 14 Jun 93
3. WR-ALC/FM Memo, 25 Jul 97

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