



DEPARTMENT OF THE AIR FORCE
HQ WARNER ROBINS AIR LOGISTICS CENTER (AFMC)
ROBINS AIR FORCE BASE GEORGIA

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Miscellaneous
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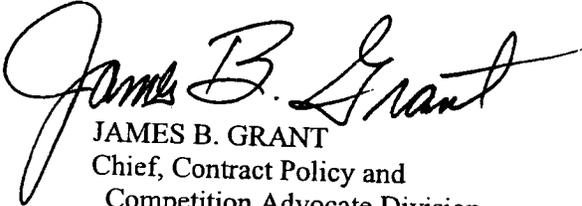
10 JAN 2000

MEMORANDUM FOR SEE DISTRIBUTION

FROM: WR-ALC/PKP

SUBJECT: Change to Acquisition Method Code (AMC) Processing

1. WR-ALC/CD Memorandum dated 25 Jul 95 (see attached) waived the requirement for AMC screening of items in stock class groupings 1210-1290, 1610-1740, 4920-4933, 5820-6130, and 6210-6920 when the purchase request quantity is 10 or less without consideration of total dollar amount. It has been determined that this waiver is not appropriate for acquisitions over \$1M. Therefore, effective immediately, subject WR-ALC/CD Memorandum does not apply to acquisitions over \$1M. Acquisitions under \$1M will continue to be exempt from screening when they meet the stated criteria.
2. For your convenience, Justification and Approval (J&A) templates are available at our website <http://contracting.robins.af.mil/crdocs/crdocs.htm>. Included at this website is an updated J&A for acquisitions of items of 10 or less under \$1M within the stock class groupings exempt from screening that better explains the initial market research accomplished.
3. This is a coordinated PKP/TIL memorandum. Point of contact for screening issues is Don Looney, WR-ALC/TILC, extension 66570, and for J&A questions is Margie Stanley, WR-ALC/PKPF, extension 66725.


JAMES B. GRANT
Chief, Contract Policy and
Competition Advocate Division
Directorate of Contracting

Attachment:
WR-ALC/CD Memo, 25 Jul 95

2001-14-B

DISTRIBUTION:

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DEPARTMENT OF THE AIR FORCE
HEADQUARTERS WARNER ROBINS AIR LOGISTICS CENTER (AWRLC)

25 July 1995

MEMORANDUM FOR SEE DISTRIBUTION

FROM: WR-ALC/ CD

SUBJECT: New Policy for Acquisition Method Code Processing

1. The screening of data and assignment of Acquisition Method Codes (AMCs) is accomplished at Team Robins by WR-ALC/TIL. This effort is required for procurements by Appendix E of the Defense Federal Acquisition Regulation Supplement and Air Force Instruction 23-105. Each directive highlights the need for breakout program managers to apply resources and assign priorities to those parts that have the greatest opportunity for breakout and potential savings. In addition, each DoD component and field activity will develop annual buy thresholds for breakout screening which are consistent with economic considerations and resources. Team Robins currently has a minimum screening threshold of \$10,000 annual buy value for assignment of an AMC. Based on the reasons stated above and recent analysis of 4 years of procurement history, I am directing the following change in how product directorates will submit items to TIL for AMC assignment.
2. Product directorates having management responsibility for stock class groupings 1210-1290, 1610-1740, 4920-4933, 5820-6130, and 6210-6920 will no longer require AMC screening when the purchase request quantity of an item is 10 or less. However, if a valid AMC exists, the AMC will be used for the procurement.
3. An individual J&A should be processed for each acquisition. A model J&A that can be used for these types of acquisitions is attached. An AMC of "00" will be assigned on the purchase request by the item manager on those items qualifying for exclusion from AMC screening in paragraph 2 above.
4. The manpower savings resulting from implementation of this policy will be diverted to accomplishing a 100 percent review of new data before acceptance at WR-ALC. It is WR-ALC's goal to accomplish this effort on all new data packages. In order to facilitate this effort, each product directorate will provide engineering support to TIL as required and available. This up-front type of data review to ensure completeness of the package and determine technical adequacy will pay dividends, both in competitive reprourement of spares and in other logistics support requirements. This effort will also enable us to enforce our contractual rights and remedies when incomplete and/or technically inadequate data is delivered by prime contractors.



5. Implementing these procedures will enhance processing time for procuring these items, eliminate nonproductive AMC screening, lessen product directorate and TIL workload, and have virtually no loss of actual competition. This policy is effective immediately and will remain in effect until further notice. If you have any questions, please call the point of contact, Mr. Don Looney, WR-ALC/TILC, at extension 66570.



STEPHEN L. DAVIS
Executive Director

Attachment:
Model J&A

I. DEPARTMENT OF THE AIR FORCE
JUSTIFICATION AND APPROVAL, PART I
PD: _____
WARNER ROBINS AIR LOGISTICS CENTER
{X}INDIVIDUAL
PR Number: _____

Category: () Other Contracting () DAC Program () PEO Program

II. NATURE OF THE ACTION: Due to the circumstances described below, this activity will acquire the following using Other Than Full and Open Competition (OTF&OC) procedures:

- a. Source(s): _____
- b. Spares in support of (Program/End Item/System) _____
- c. Type Requirements: () Air Force () FMS () Other _____
- d. Special Features: () Warranty () Surplus () Other _____

III. DESCRIPTION OF REQUIREMENT:

a. Narrative description of the supplies being acquired: _____

b. NSN	Qty	Est U/P	Est Total Price
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NOTE: This acquisition covers all known and projected quantities for this item for the time period beginning this date through _____.

c. Total estimated cost of this acquisition: \$ _____.

IV. STATUTORY AUTHORITY: 10 U.S.C. 2304(c)(1) as implemented by FAR 6.302-1, Only One or a Limited Number of Responsible Sources, and No Other Supplies or Services Will Satisfy Agency Requirements.

V. DEMONSTRATION THAT AUTHORITY IS APPROPRIATE: The agency's needs can only be satisfied by the unique supplies or services available from the above cited source(s) based on the following: A study/analysis of historical data completed in Jan 95, and on file in TILC and PKPC, reveals it is not cost effective to compile a complete engineering data package or to attempt to qualify new sources for items in stock groups 1210-1290, 1610-1740, 4920-4933, 5820-6130, and 6210-6920 when the acquisition is for a quantity of ten (10) or less. (NOTE: See Para III above).

This finding is supported by the study referenced above and in WR-ALC/CD policy letter dated 25 Jul 95. This finding was revalidated by WR-ALC/TI letter dated 15 May 97.

J&A TEMPLATE - AUTH "1" - 10 OR LESS OF 1210 -1290, 1610-1740, 4920-4933, 5820-6130, 6210-6920 NTE \$1M

VI. EFFORTS TAKEN TO ADD ADDITIONAL SOURCES OR TO SOLICIT FROM AS MANY SOURCES AS POSSIBLE: This requirement will be synopsised in the CBD citing conditions which preclude F&OC. All interested sources will be evaluated to determine if they are or can be qualified.

VII. MARKET RESEARCH: For this acquisition, the D043A AF Master Item Identification Database has been queried along with previous acquisition history records, to ensure that all known qualified sources are being solicited. The D043A includes all qualified sources identified at the time of initial cataloging of the item and through subsequent revisions. Additional market research will not be accomplished as it has been determined to be uneconomically feasible to pursue a competitive data package for small quantities of this stock class as described in paragraph V.

VIII. OTHER PERTINENT FACTS SUPPORTING USE OF THE AUTHORITY: None

IX. ACTIONS CURRENTLY IN PROGRESS OR WHICH WILL BE TAKEN TO REMOVE THE COMPETITIVE BARRIERS ON SUBSEQUENT ACQUISITIONS: As indicated above, the results of the study/analysis indicates it is not cost effective to attempt to qualify new sources on these particular items under the cited conditions. Individual situations/items will continue to be reviewed to insure the acquisition meets the stated criteria.

X. CERTIFICATION: I hereby certify that the above information is complete and accurate.

PR Initiator

Date: