



**DEPARTMENT OF THE AIR FORCE**  
HQ WARNER ROBINS AIR LOGISTICS CENTER (AFMC)  
ROBINS AIR FORCE BASE GEORGIA

26 SEP 2002

MEMORANDUM FOR SEE DISTRIBUTION

FROM: WR-ALC/PK

SUBJECT: Delegation of WR-ALC Other Contracting Authorities

1. In accordance with the Air Force Federal Acquisition Regulation Supplement (AFFARS) effective 14 June 2002 and Air Force Materiel Command Federal Acquisition Regulation Supplement (AFMCFARS) effective 20 August 2002, I hereby delegate the attached thresholds and approval levels. This memorandum supersedes all previous direction on this subject.
2. The Other Contracting Approval Levels Matrix will be revisited in 12 months to ensure these authorities remain appropriate.

A handwritten signature in cursive script that reads "Patsy J. Reeves".

**PATSY J. REEVES, SES**  
**Director**  
**Directorate of Contracting**

Attachment:  
Other Contracting Approval Levels Matrix

DISTRIBUTION:

WR-ALC/AE  
WR-ALC/LA  
WR-ALC/LB  
WR-ALC/LE  
WR-ALC/LF  
WR-ALC/LJ  
WR-ALC/LK  
WR-ALC/LN  
WR-ALC/LR  
WR-ALC/LU  
WR-ALC/LY  
WR-ALC/QL  
WR-ALC/LAK  
WR-ALC/LBK  
WR-ALC/LEK  
WR-ALC/LFK  
WR-ALC/LHK  
WR-ALC/LJK  
WR-ALC/LKK  
WR-ALC/LNK  
WR-ALC/LRK  
WR-ALC/LUK  
WR-ALC/LYK  
WR-ALC/PKO  
WR-ALC/PK3  
WR-ALC/PKP  
WR-ALC/JAN

A		B
1		EFFECTIVE 26 SEPTEMBER 2002
2	<b>Subject</b>	<b>WR-ALC OTHER CONTRACTING THRESHOLDS</b>
3		<\$100M -- PD Approves
4	Acquisition Plan or SAMP Approval	≥\$100M -- CC Approves
5		Delegable to PD, Case-by-Case
6		(See Note 3)
7		
8		
9	Acquisition Strategy Panel Chair	Same as DAC (see note 4)
10		
11		
12		
13		
14	ASP Waiver	Same as DAC (see note 4)
15		
16		Same as DAC (see note 4)
17	Award Fee Contracts -Appointment of	
18	Fee Determining Official	
19		
20		
21		Same as DAC (see note 4)
22	Source Selection Authority (SSA) for	
23	Median and Agency Source Selections	
24		
25		
27	Competitive RFP Release Authority (sole	
28	source do not require review)	Same as DAC (see note 4)
29		
30		
31		
32	Authority to Award Competitive Contract	Same as DAC (see note 4)
33	or Open Discussions	
34		
35		
36	Authority to Award Sole Source	Same as DAC (see note 4)
37	Contracts	
38		
39		
40		
41		
42		Same as DAC (see note 4)
43	Un definitized Contractual Actions	
44	(Letter Contracts)	
45		
46		
47		
48		
49	Ratifications	Same as DAC (see note 4)
50		
51		
52		
53		
54		
55		
56	FAR Deviations	PK - one-time FAR deviations
57		HQ AFMC - Class Deviations
58		
59		
60		
61		
62		
63	NOTES:	
64	1. DAC = Designated Acquisition Commander	
65		
66	2. PD = Product Director (PD approvals require coordination as follows: <\$50M PK Div Chief; ≥\$50M PK)	
67		
68	3. If Services ≥\$100M, use AFPEO/SV (even if WR-ALC DAC or Other Contracting Program) -- See AFFARS 5307.104-90/92 and 5307.104-90/92	
69		
70	4. For Other Contracting, WR-ALC/DAC = WR-ALC/CC	