



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR FORCE MATERIEL COMMAND
WRIGHT-PATTERSON AIR FORCE BASE, OHIO

64-10
FAR 8.404(b)(2)

AUG 17 1998

MEMORANDUM FOR SEE DISTRIBUTION

FROM: HQ AFMC/PKD
4375 Chidlaw Road, Suite 6
Wright-Patterson AFB OH, 45433-5006

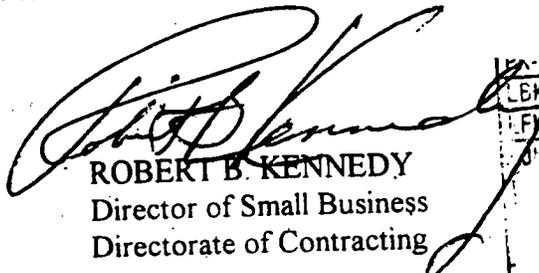
SUBJECT: Small Business Coordination When Using Federal Supply Schedules

1. We have had several inquiries regarding Small Business coordination as a result of SAF/AQC memo, 1 May 98, Use of Blanket Purchase Agreements (BPAs) with Federal Supply Schedules (FSS). This memo and the Air Force FSS/BPA Business Practices Guide was furnished to your activity by HQ AFMC/PKPC memo, 28 May 98. The Business Practices Guide specifies the need to give priority consideration to contracting opportunities under the 8(a) program and that the acquisition strategy be documented on the Small Business Coordination Record, DD Form 2579, and coordinated with the activity's Small Business Specialist (SBS).

2. DFARS 219.201 (c)(9)(A) requires the SBS to review and make recommendations for all acquisitions over \$10,000 except small business-small purchase set-asides. DFARS 219.201(c)(9)(B) requires documentation on DD Form 2579. Orders under the FSS are acquisitions and subject to the DD Form 2579 process. While it is recognized that FAR 8.404(a) exempts orders under the FSS from the small business set-aside procedures, FAR 19.5, there is no exemption for considering these requirements for 8(a) contracting. In addition, SBS review of planned FSS orders will enable the SBS to recommend small business, 8(a) firms, and women-owned businesses with FSS for consideration in the placement of orders. It will also enable the SBS to evaluate the proposed acquisition for possible placement under the 8(a) program which has priority consideration pursuant to DFARS 219.803(c).

3. Since AFARS 5319.501 establishes the SBS review threshold at \$25,000, the dollar threshold will also be used for proposed FSS orders. Effective immediately buying personnel will prepare DD Form 2579s for all planned FSS orders in excess of \$25,000 and coordinate them with the activity's SBS.

4. If you have any questions, please give us a call at DSN 787-3317.


ROBERT B. KENNEDY
Director of Small Business
Directorate of Contracting

99-1-C



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[Signature]
 ROBERT B. KENNEDY
 Director of Small Business
 Directorate of Contracting

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Atch 98-6B (FAR 8) Post to FAR 8.404(b)(2) by circling the reference and noting in the margin: "See 64-10, Atch 98-6B filed at FAR 8." Then file the Atch behind the sups to FAR 8.

Other: _____
 DATE: 8-21-98
 DATE OUT: 8-24-